

## **PRE-CONVENTION EVENTS**

### **GENERAL RULES FOR ALL PRE-CONVENTION EVENTS**

#### **PROCESS**

The Church Coordinator or coach will:

- Mail events on or before the Pre-Convention Event Deadline. See [www.hoaltc.org](http://www.hoaltc.org) for all dates.
- Mail a self-addressed postcard to the Event Coordinator if confirmation of receipt of the event entries is desired. Please submit one postcard per event per congregation.

The Event Coordinator will:

- Confirm receipt of event entries to the church coordinator if a self-addressed postcard is included with the congregation entries
- Organize the entries for judging
- Provide a critique sheet on all entries
- Report results to the Awards Committee

The Judge will:

- Complete the Rubric for every participant
- Provide positive, constructive comments on all entries

#### **RULES**

1. Each participant may submit only one entry per event.
2. Adult assistance should be mainly verbal. Adults may discuss the theme and its possible applications and make verbal suggestions on content and style. Adults may also note editorial corrections on the participant's written work.
3. There are 3 grade levels in these events: 3-6, 7-9, and 10-12. For team events, teams consisting of participants from more than one level will be judged based on the highest grade level.

#### **AWARDS**

There are three awards available in each grade level - Gold, Silver and Bronze.